



Accommodation Letter

03/31/2023

To: Christa Miller

Re: Accommodations for Mickey IN GENERAL EDUCATION 2894.GEN - EXAMPLE COURSE (CRN: 000000)

Services for Students with Disabilities has approved Mickey Mouse for the accommodations listed below. We strongly encourage students and instructors to meet privately to discuss these accommodations as early in the semester as possible.

1. Exam Accommodations

- ***Distraction Reduced Testing Space: Small Group Setting***
The student is approved to take exams and quizzes in a space with minimal visual and auditory distractors. (This may not apply to classrooms that already have few visual or auditory distractors. Please review the guide to [Test Taking Accommodations](#))
- ***Extended Time 1.50x***
Time and a Half (1.5x Time) on Tests, Exams, Quizzes and Pop-Quizzes. Please review the Guide to [Test Taking Accommodations](#). This may not apply to untimed assessments.

2. Notes and Lecture Access

- ***Advanced Class Materials***
Advance accessible electronic copies of all in-class materials, such as PPT slides and handouts.
- ***Notetaking Technology***
The student may use an audio-recording device or notetaking technology to better capture course content. The student has been informed that audio recordings during class are (1) for their own personal use (no selling/sharing), (2) intellectual property subject to the code of student conduct, and (3) to be deleted once no longer relevant to their academic work.

Reasonable Notice

Faculty members should have adequate time after receiving a student's accommodation letter to make



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appropriate arrangements for accommodations. Students may give reasonable notice at any time in the semester by delivery of their letter and are encouraged to communicate requests early. Reasonable notice is generally considered to be the amount of time the faculty member needs to implement the accommodation.

Instructor Information

If you have any questions about the implementation of these accommodations, or feel the accommodation is a fundamental alteration to the course objectives, please contact SSD as soon as possible at ssd@vt.edu or 540-231-3788.

Thank you for your time and attention. Disability access is an important goal, and we value your input and collaboration. If you have any questions or concerns about the contents of this letter or how to implement accommodations in your course, please do not hesitate to contact us.

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