**Starting Your Semester Off**

**STRONG**

**STEP ONE**

Purchase all necessary materials for class

**STEP TWO**

Use a planner/calendar to note your class schedule, work schedule, and any fixed appointments

**STEP THREE**

Make sure to review your syllabi on your own even if the instructor goes over it in class

**STEP FOUR**

Add assignments and exam deadlines to your planner/calendar

**STEP FIVE**

Set goals

**STEP SIX**

Develop a consistent routine